



Sarasota - Manatee Traffic Incident Management Team

August 14, 2012

Meeting Minutes

Attendees:

| <u>Name</u> | <u>Agency</u> | <u>Name</u> | <u>Agency</u> |
|-------------------|------------------|------------------|------------------------|
| Gilbert Fernandez | City of Sarasota | Bill Fuller | FDOT |
| Richard Fimbel | DBI Services | Glen Bond | Manatee County |
| Chuck Klein | DBI Services | Brandy Boccuti | Metric Engineering |
| Gary Millsaps | Delcan | Charles Stratton | Metric Engineering |
| Kevin Salsbery | FDOT | Bob Diezi | Road Rangers - Dist. 1 |

Call to Order: The Sarasota-Manatee TIM Team meeting was held on Tuesday, August 14, 2012 at 1:30 PM at Sarasota County Public Works, Sarasota, Florida 34240. Bill Fuller, Gary Millsaps, and Charles Stratton facilitated the meeting.

Introductions: Team members introduced themselves and the agencies they represent.

Agency News:

Road Rangers

Mr. Bob Diezi, Road Ranger in District One, briefly reviewed the District One Road Ranger response statistics. Please see below the breakdown of incidents/activities for the month of July and August 2012.

| DISTRICT ONE ROAD RANGER RESPONSE STATISTICS | | |
|--|-----------|-------------|
| TYPE OF SERVICE | JULY 2012 | AUGUST 2012 |
| TIRE | 472 | 219 |
| MOT | 679 | 228 |
| FUEL | 199 | 96 |
| WATER | 98 | 46 |
| PUSH | 1 | 1 |
| MECHANICAL | 91 | 52 |
| AGENCY ASSIST. | 34 | 51 |

| | | |
|--------------|------|------|
| RED TAG | 182 | 92 |
| CRASHES | 536 | 231 |
| DISABLED | 1408 | 607 |
| ABANDONED | 211 | 114 |
| DEBRIS | 783 | 333 |
| VEHICLE FIRE | 12 | 6 |
| OTHER | 0 | 13 |
| TOTAL | 4706 | 2089 |

Mr. Diezi also informed the team of the Road Ranger Employee of the Month of August, Mr. Robert Rodriguez. Mr. Rodriguez recently joined the Road Ranger team covering the Fort Myers area, truck number 106. Mr. Rodriguez was recognized for his outstanding quick response in helping a stranded motorist. Recently, while a stranded motorist was broken down on the side of the road, he unfortunately stepped into a fire ant hill which resulted in a medical reaction. Mr. Rodriguez was quick in response to dispatch emergency help and stayed with the pedestrian until help arrived.

Mr. Bill Fuller informed the team about the Road Ranger comment cards. Every motorist that receives assistance from a Road Ranger receives a comment card to fill out. This year 23,000 Road Ranger comment cards have been received which included 23 different states, 51 cities, and Canada. Mr. Fuller announced that the Road Rangers have received extremely positive reviews resulting in an overall grade of an A+.

Towing and Wrecker News

No updated information was provided by the TIM Team.

Other Agency News

No updated information was provided by the TIM Team.

Update on TIM Initiatives:

National/State/Regional

Mr. Gary Millsaps presented/provided to the team an educational teaching resource, Traffic Incident Management (TIM) Outreach Toolkit, to help promote Traffic Incident Management (TIM). The TIM Outreach Toolkit, provided by the U.S Department of Transportation Federal Highway Administration (FHWA) was developed to help TIM programs across the country promote their message clearly and cost-effectively by teaching the general public about the value of TIM and how they can work together towards the goal of safe, free-flowing, reliable roadways for everyone. The tool kit includes a PowerPoint that promotes audience participation by asking open-ended questions, fun fact quizzes, and precise cost facts to help promote the benefits of the TIM goals. The kit also includes handouts, Brochures, and Posters.

To access the free The Traffic Incident Management (TIM) Outreach Toolkit, please visit the following site: http://www.ops.fhwa.dot.gov/eto_tim_pse/timtoolbox/

Mr. Fuller informed the team that the American Red Cross has released a hurricane application for iPhones and Androids

Features of the app include:

- One touch “I’m safe” messaging that allows users to broadcast reassurance to family and friends

- Location-based NOAA weather alerts for the United States and its territories that users can share on social networks;
- Remote monitoring of personalized weather alerts where family and friends reside
- Locations of open Red Cross shelters;
- Simple steps and checklists people can use to create a family emergency plan;
- Preloaded content that gives users instant access to critical action steps, even without mobile connectivity;
- Toolkit with flashlight, strobe light and audible alarm

The App can be found in the [Apple App store](#) and the [Google Store](#) for Android under American Red Cross.

Mr. Fuller informed the team that Goodyear Tire & Rubber Company announced a development that could help consumers and the environment by reducing the amount of petroleum-based oil used in tires, while at the same time, extending tread life. Goodyear researchers at the company's Innovation Center here have found in their tests that using soybean oil in tires can potentially increase tread life by 10 percent and reduce the tire maker's use of petroleum-based oil by up to seven million gallons each year.

Mr. Fuller also informed the team that the Florida Department of Transportation (FDOT) is kicking off a four week pilot campaign to increase public awareness regarding pedestrian safety. As part of Secretary Prasad's ongoing initiative to reduce bicycle and pedestrian injuries and fatalities, the message "Alert Today, Alive Tomorrow...Safety Doesn't Happen By Accident" will be presented via television, social media, transit advertising, and local education and enforcement activities.

Mr. Fuller provided the following statistics and facts in regards to pedestrian safety and why this awareness is so important.

- In 2010 there were 4,280 pedestrian fatalities in the United States from traffic incidents
- The Federal Highway Administration (FHWA) recently released that the pedestrian fatalities has increased by 5% from 2009 to 2010

The top 10 worst states for pedestrian fatalities follows:

- | | |
|-------------------------|-------------------|
| 1. Florida (Top Ranked) | 6. North Carolina |
| 2. Delaware | 7. Maryland |
| 3. Arizona | 8. Georgia |
| 4. South Carolina | 9. Mississippi |
| 5. Hawaii | 10. Oklahoma |

For more information please visit: <http://www.AlertTodayFlorida.com>
FDOT Safety Office Facebook Page: <http://www.facebook.com/FDOTSafetyOffice>

Mr. Bill Fuller and Mr. Gary Millsaps informed the team of Strategic Highway Research Program (SHRP 2) which was created by Congress to address the challenges of moving people and goods efficiently and safely on the nation's highways. This short-term research program addresses four strategic focus areas:

- **Safety** - The role of human behavior in highway safety
- **Renewal** - More efficient highway project delivery
- **Reliability** - Congestion reduction through improved travel time
- **Capacity** - Improved integration of community, economic, and environmental considerations for new highway capacity

SHRP 2 has developed a new multi-agency national TIM training program named National Traffic Incident Management Responder Training. The final pilot course will be conducted in September in Knoxville TN. After this, the training course will be handed over to FHWA for full implementation. This multi-agency training equips responders with a common set of core competencies and assists them in achieving the TIM National Unified Goal (NUG) of strengthening TIM programs in the areas of:

- Responder safety
- Safe, quick clearance
- Prompt, reliable, interoperable communications

For more information, contact Paul Jodoin, Transportation Specialist, 202-366-0731 or www.ops.fhwa.gov/eto

Mr. Bill Fuller reviewed the Performance Measures for May 2011 – July 2012. Please see below the breakdown in the results:

| JULY 2012 PERFORMANCE MEASURES | | |
|--------------------------------|------------|------------|
| Description | Sarasota | Manatee |
| Response Time | 1 | 0 |
| Roadway Clearance Duration | 12 | 2 |
| Incident Clearance Duration | 22 | 17 |
| Total Duration | 115 | 105 |
| Total Number of Incidents | 716 | 398 |

| JUNE 2012 PERFORMANCE MEASURES | | |
|--------------------------------|------------|------------|
| Description | Sarasota | Manatee |
| Response Time | 1 | 1 |
| Roadway Clearance Duration | 23 | 3 |
| Incident Clearance Duration | 23 | 19 |
| Total Duration | 138 | 139 |
| Total Number of Incidents | 638 | 431 |

| MAY 2012 PERFORMANCE MEASURES | | |
|-------------------------------|------------|------------|
| Description | Sarasota | Manatee |
| Response Time | 1 | 0 |
| Roadway Clearance Duration | 11 | 1 |
| Incident Clearance Duration | 20 | 15 |
| Total Duration | 120 | 116 |
| Total Number of Incidents | 698 | 451 |

Strategic Direction for TIM Teams 2011-2012

Mr. Charles Stratton and Mr. Bill Fuller spoke to the team about the Local Traffic Incident Management (TIM) Memorandum of Understanding (MOU). The multi-agency TIM Team has taken the initiative to establish a series of Agency Memorandums of Agreements or MOUs. The incident response agencies have the responsibility to do whatever is reasonable to enhance the safety of our transportation system. This is a team effort to reduce the risk to all incident

responders, secondary crashes, and delays associated with incidents, crashes, roadway maintenance, construction, and law enforcement activities.

The draft TIM Team “Local” TIM MOU has been distributed for review to each participating agency. The MOU includes the following:

- A. Identify local Agencies that will support the TIM program and sign the agreement
- B. A local Open Roads Policy that will establish time goals for roadway and incident scene clearance times
 - Identify how the data will be collected, analyzed and reported to the TIM Team
 - Identify how often the reports will be reviewed to determine whether progress is made in achieving the established time goals
- C. Define Incident scene roles and responsibilities for each participating agency
- D. Establish a local incident scene Lighting Policy
- E. Establish a local incident Communication Policy or a commitment from each participating agency to notify FDOT’s SWIFT SunGuide Center
- F. Define how often this document will be updated

Mr. Fuller explained that the MOU is intended to provide the framework and guidelines to promote a collaborative effort by and between the TIM Team Agency Members within Collier, Lee, Charlotte, Sarasota, Manatee, and Polk Counties, to further refine and promote the TIM program within FDOT District One. Parties to this Document recognize and understand the importance of data and resource-sharing and public safety through efficient and timely use of TIM. However, the associated MOU’s do not obligate the TIM Team Agency Members, or the TIM Team Agency Member representatives to commit or donate funds, equipment or personnel to the association’s activities or initiatives. The TIM Team Agency Members do however commit to participating in collaborative efforts intended to advance the interest of the TIM program for the benefit of public safety.

Mr. Fuller also informed the TIM team that the Sarasota/Manatee Metropolitan Planning Organization (MPO) agency representative, Mr. Keith Drake , has returned a signed copy of the MOU from their agency.

Mr. Charles Stratton reviewed recent comments submitted in regards to the MOU which were as follows:

- Department of Environmental Protection (DEP) will assist with spill responses/hazmat incidents, and especially with regard to using our influence to get responsible parties to hire contractors
- Reference the DEP/DOT/FHP Spill Mitigation Guidelines document for roadway spill responses dated 2/15/2011
- Add an additional category, Environmental, that would not only encompass DEP but also other local agencies such as Pollution Control or Natural Resources. Under the Environmental category, DEP and other Environmental agencies (in no particular order) could:
 - Provide technical expertise
 - Ensure hazardous material releases are remediated properly
 - Respond to and assess incidents involving hazardous materials
 - Support unified command as necessary
 - Coordinate the responsible party response to the incident

Mr. Charles Stratton informed the team of the 2012 Traffic Incident Management (TIM) Program Self-Assessment Federal Highway Administration (FHWA) Results Summary along with the results of 2010 and 2011 for comparison which shows the improvement over the years and the positive direction that the TIM Teams are achieving.

- 2012 – 83.8%
- 2011 – 82.1%
- 2010 – 66.7%

Mr. Bill Fuller provided/reviewed an educational/training presentation that is available on the process of Rapid Incident Scene Clearance (RISC). The presentations training objectives included the following:

- Overview of the RISC program
- Identify RISC communications procedures
- Identify responsibilities during RISC response
- Identify financial incentive bonus categories
- Identify RISC implementation scenarios

The full educational/training presentation is available on the TIM Team website for agencies to review and help bring to their teams to help better under the RISC process at the following link:

<http://www.swftim.org/Docs/The%20Process%20of%20Rapid%20Incident%20Scene%20Clearance.pdf>

FDOT Construction Update

Mr. Bill Fuller requested that all TIM Team members make sure they are receiving the D1 Weekly Road Watch Reports and to contact him if there were any concerns.

Active Construction:

No updated information was provided by the TIM Team.

Completed Construction:

No updated information was provided by the TIM Team.

Anticipated Future Construction:

No updated information was provided by the TIM Team.

Additional construction information is available on the FDOT Road Watch website located at <http://www.dot.state.fl.us/publicinformationoffice/construct/constmap/d1.shtm>. This resource is updated on a weekly basis.

Future Meetings

The next Sarasota-Manatee County TIM Team will be October 9, 2012 at 1:30pm at the Sarasota County Public Works, Sarasota, Florida, 34240.

As always, please continue to visit the TIM Team website for updates, and also help support our TIM Team by providing the TIM Team website to others that may be interested in joining our team! <http://www.swftim.org/>

If you have any questions or need additional information, please contact the District One TIM Team Manager, Mr. Bill Fuller at (239) 225-9815 or via email at William.fuller@dot.state.fl.us.